

**TELECOM DISPUTES SETTLEMENT & APPELLATE TRIBUNAL**

**NEW DELHI**

No. 3/Judicial/TDSAT/Check List/09

Dated: 20<sup>th</sup> January, 2010

NOTICE

The Telecom Disputes Settlement and Appellate Tribunal has formulated a check list for filing of Petition / Appeal / Misc. Application / Pleadings etc. in the Tribunal (copy enclosed). All concerned are advised to file documents in the Registry as per check list.

By Order

Encl: As above.

(Gautam Chatterjee)

Director

**TELECOM DISPUTES SETTLEMENT AND APPELLATE TRIBUNAL, NEW DELHI**

**CHECK LIST / SCRUTINY LIST**

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|-----|--|----------|
| 1.  | Whether petition / appeal / misc. application has been filed in the prescribed Proforma?   | Yes / No |
| 2.  | Whether verification has been done as per prescribed Proforma?   | Yes / No |
| 3.  | Whether proper space is provided for Misc. Application number in all Misc. Applications?   | Yes / No |
| 4.  | Whether an undertaking is given that any illegible document will not be relied upon during hearing in the Court?                           | Yes / No |
| 5.  | Whether Certified Copy of annexure is filed?   | Yes / No |
| 6.  | Whether annexure is filed on one side of paper?  | Yes / No |
| 7.  | Whether brief description of Ann. is given in index?   | Yes / No |
| 8.  | Whether underline and highlightings are deleted?   | Yes / No |
| 9.  | Whether blanks are filled?   | Yes / No |
| 10. | Whether affidavit is filed in support of petition / appeal / misc. application/ pleadings including all annexures and it is attested?      | Yes / No |
| 11. | Whether all oaths or affirmations are as per forms given in the schedule of the Oaths Act, 1969 ( <i>annexure 'A' of this check list</i> ) | Yes / No |
| 12. | Whether advocate has filed a duly executed vakalathnama?   | Yes / No |
| 13. | Whether parties / counsel have filed 1+4 copies of petition / appeal / misc. application and all other pleadings?                          | Yes/No   |
| 14. | Whether service report of the petition / appeal / misc. application / pleadings has been filed?  | Yes / No |
| 15. | Whether typed copy of a dim document is enclosed with the petition / appeal / misc. application / pleadings?                               | Yes / No |
| 16. | Whether required fee for the petition / appeal / misc. application has been deposited?   | Yes / No |
| 17. | Whether correct pagination of the pleadings has been done?   | Yes / No |

18. Whether application for urgent listing, if any, contains justification for such listing? Yes / No
19. Whether proper indexing and memo of parties with complete address has been filed with the petition / ~~appeal / misc. application~~? Yes / No
20. Whether the petition / appeal / misc. application / pleadings bear the signatures with date of the counsel / party? Yes / No
21. Whether English translation of a document which is submitted in a language other than English has been filed? Yes / No
22. Whether soft copy of the petition / appeal / misc. application has been filed? with one week Yes / No
23. If the petition / appeal / misc. application / pleadings are time barred, whether application for condonation of delay clearly mentioning the number of days of delay with affidavit has been filed? Yes / No
24. Whether certified copy of the impugned judgment has been filed and if certified copy is not available, whether an application for exemption from filing certified copy has been filed? Yes / No
25. Whether valid authorization (i.e. extract of board resolution) from the company or partners, as the case may be, has been filed? Yes / No

Based on the scrutiny done as above, the paper seems to be in order. We may, therefore, list this \_\_\_\_\_ on \_\_\_\_\_ as prayed for.

Signature of the Dealing Hand

Signature of Assistant Registrar

Signature of Joint Advisor