

GOVERNMENT OF INDIA
TELECOM DISPUTES SETTLEMENT & APPELLATE TRIBUNAL

4th Floor, Room No.478, Hotel Samrat, Chanakyapuri, New Delhi110021

No.3/1/2010-11/TDSAT

CIRCULAR

Dated: 25th October, 2010

Applications are invited for filling up the following posts in the Telecom Disputes Settlement & Appellate Tribunal, New Delhi **on deputation basis** from amongst officers fulfilling the following requirements:-

Name of Post	No. of Post	Pay Scale (Rs.)	Eligibility Conditions
Principal Private Secretary	1	PB-3 15600-39100 + G.P. of Rs.6600	Officers of Central/State Govt./Courts/ Tribunals. 1. Holding analogous posts; or 2. having 8 years regular service as PS in the pay scale of Rs.6500-10500/- (pre-revised)
Private Secretary	2	PB-2 9300-34800/- + G.P. of Rs.4800/-	Officers of the Central/State Govt./Courts/ Tribunals. i) holding an analogous posts; OR ii) Stenographer Grade 'C' (Rs.5500-9000 pre-revised) with 8 years regular service.
Steno Gr. 'C'	1	PB-2 9300-34800/- + G.P. of Rs.4200/-	Persons holding – a) the post of Stenographer Grade 'C' on regular basis in the Central/State Government/Courts/ Tribunals; OR (b) the post of Stenographer Grade 'D' in Central/State Governments/Courts/Tribunals in the scale of Rs.4000-6000 with 5 years of regular service in the grade. Essential: (i) Degree of a recognized University or Equivalent; (ii) A speed of 100 w.p.m. in shorthand (English) and typing speed of 30 w.p.m. in English.
Steno Gr. 'D'	2	PB-1 5200-20200 + G.P. Rs. 2400/-	Officials of the State/Central Govt./Courts/ Tribunals holding analogous posts on regular basis. Possessing the qualifications; i) Matriculation or equivalent from recognized Board or University; and ii) Short hand speed of 80 words per minute in English.

The pay of the officer selected will be regulated in accordance with DOP&T, O.M. No.2/29/91-Estt. (Pay-II) dated 5.1.1994, as amended from time to time.

The maximum age limit for appointment on deputation shall be 56 years as on the closing date for receipt of applications.

The applications in the prescribed Proforma (Annexure-I) available in the website of TDSAT(www.tdsat.nic.in), from eligible officers who can be spared in the event of their selection may be forwarded in the name of Registrar, TDSAT latest by 30th November, 2010 along with (a) up-to-date ACR Dossiers of the candidate concerned or photo copies of the annual confidential reports for the last five years; (b) Vigilance Clearance Report clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) Integrity Certificate. Applicants can send advance copy of the application by e-mail at kajal.singh@icegate.gov.in.

Sd/-
(G. CHATTERJEE)
DIRECTOR

PROFORMA FOR APPLICATION FOR THE POST OF ADVISOR / JOINT ADVISOR IN THE TELECOM DISPUTES SETTLEMENT & APPELLATE TRIBUNAL (TDSAT) ON DEPUTATION BASIS.

Post applied for: _____

Grade of Pay & Pay Band: _____

Passport size
photograph

1. (a) Name (in block letters):
(b) Service to which you belong
(c) Office Address (with Tele No.):
(d) Residential Address (with Tele No.):
(e) Sex (Male/Female):
2. Date of Birth:
3. Date of Retirement:
4. Present Pay, (Grade Pay & Pay Band) :
5. Educational Qualifications (Graduation onward):

Exams passed	University/ Instt. /Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks

6. Details of employment in chronological order (If needed, enclose a separate sheet duly authenticated by your signature in the format below):

Office/Instt/Org.	Post Held	Period		Nature of Appointment (Regular/Adhoc/ Deputation)	Scale of Pay and Basic Pay/ Pay Band & Grade Pay	Nature of Duties
		From	To			

7. Details of experience in chronological order if any,
8. Nature of present employment i.e. Ad-hoc /Temporary / Permanent:
9. In case the present employment is held on deputation, please state

- (a) the date of initial appointment
 - (b) period of appointment on deputation with address
 - (c) Name of the parent office/organization with address to which you belong.
10. Details of training undergone, if any:
 11. Details of proficiency in computer:
 12. Whether belongs to SC/ST/OBC:
 13. Any other information, which you want to furnish:
 14. Please state briefly how you find yourself best suitable for the post applied for.

Date:
Place:

(Signature of the Applicant)

Recommendation of the Competent Authority

- i) Service particulars given by the applicant are verified w.r.t. service records and found to be correct. Photocopies of the CRs for preceding 5 years are enclosed.
- ii) The Officer is clear from vigilance angle.
- iii) If the Officer is selected for appointment on deputation in the Telecom Disputes Settlement & Appellate Tribunal, he/she will be relieved within 15 days of receiving the intimation in this Ministry/ Department/Organization.

(Signature of the Competent Authority with office seal)